

ALKEM is Now Recruiting.....



- Senior Warehouse Officer-

Alkem, a leading publisher, educational books, training kits and educational materials distributor is now looking for a Senior Warehouse Officer

We are looking for a dynamic and self motivated adult to fulfill the following responsibilities:

- Organize deliveries schedule
- Receive, Pick and Pack Goods
- Deliver Goods to customer
- Operate our Warehouse ERP System

For the above, you should have:

- Min O-level or SPM
- Must be PC Literate
- Presentable, Outgoing & Positive Attitude
- Able to communicate and read and write English
- Sociable with strong interpersonal and communication
- Preferences for those living in the West of Singapore
- Experience preferred
- Must have Class 3 Driving License
- Candidates are required to carry goods of at least 10kg.
- Only Singaporean, PRs and Malaysian shall apply

To join our dynamic company, please email your resume and expected pay to HR@alkem.com.sg (preferred) or Call us at 6265 6666 to arrange for an interview